



School Pastor Job Description (Full-Time, Exempt)

Sheets Memorial Baptist Church and Christian School | Lexington, North Carolina

Purpose

The School Pastor is responsible for faithfully teaching the Bible in the classroom, equipping secondary students with a Christ-centered understanding of Scripture, fostering spiritual growth, and guiding them to apply biblical truth to all of life. The School Pastor also leads chapel services and works in conjunction with the Student Pastor to mentor students in their walk with Christ.

Qualifications

The ideal candidate will:

1. Possess a personal relationship with Jesus Christ and a clear call to Christian ministry.
2. Hold a bachelor's degree in Bible or a related field (master's degree preferred).
3. Affirm the church's Articles of Faith (available at <https://sheetsmemorial.org/beliefs/>).
4. Hold an ACSI certification or be eligible for a temporary certificate.
5. Be ordained by a Baptist church or meet pastoral qualifications (1 Timothy 3:1–7; Titus 1:6–9) and be willing to pursue ordination.
6. Demonstrate a passion for teaching and discipling students.
7. Be an active church member committed to the church's mission and the care of its people.
8. Communicate effectively with students, parents, and colleagues.
9. Manage the classroom with clarity, consistency, and grace.
10. Work well as a collaborative member of the school and church staff.
11. Exhibit leadership skills in planning and leading worship services appropriate for students.

Responsibilities

The School Pastor will:

1. Teach assigned secondary Bible classes using curriculum guides, textbooks, supplementary materials, and creative instructional methods.
2. Partner with the Student Pastor to provide spiritual mentorship and discipleship for students through both formal and informal relationships.
3. Plan and lead weekly chapel services for students, coordinating with other staff, guest speakers, and worship leaders as appropriate.
4. Maintain accurate records and submit grades and assessments in a timely manner.
5. Participate in teacher in-services, faculty meetings, professional development, and other school functions as required.
6. Maintain a clean and organized classroom throughout the year.
7. Be available to meet with students or parents before or after school as needed.
8. Perform other duties as assigned by the Lead Pastor and SMCS Executive Director.
9. Opportunities to serve, teach, and preach in the church are also possible.

Reporting Structure

- Reports directly to the Lead Pastor of SMBC.
- Collaborates with the Executive Director and Secondary Principal for classroom-related matters.

Terms of Employment

- Must commit to serving for the duration of the school year.
- Full-time, exempt position.
- Compensation commensurate with experience.

To Apply

Please submit your application to Dr. Jeremy Benbrooks, Lead Pastor, at Jeremy.Benbrooks@sheetsmemorial.org.